



Estd. 1978

Bombay Physical Culture Association's COLLEGE OF PHYSICAL EDUCATION

(Affiliated to the University of Mumbai, Recognised by the Govt. Of Maharashtra, N.C.T.E. & Accredited by NAAC)

'A' Grade (CGPA-3.29) : NAAC
Best College Award : Uni of Mumbai

Ref. No. :

Date :

MINUTES (IQAC)

MEETING HELD ON 4TH JULY, 2017

The meeting of the IQAC of the college was held on 4th July, 2017 at 12.00 pm. in the IQAC office. The following Members were present:

1.	Dr. G. V. Pargaonkar: Head of the Institution.	
2.	Dr. G. K. Dhokrat : Associate Professor	
3.	Dr. J. M. Hotkar : Assistant Professor	
4.	Dr. N. O. Joshi : Assistant Professor	
5.	Dr. K. J. Maru. : Assistant Professor	
6.	Shri. D. B. Shete : Member of Management	
7.	Smt. N. G. Shinde : Senior Administrative Officer	
8.	Dr. M. M. Gharote : Nominee of Stakeholder	
9.	Dr. V. V. Jadhav : Nominee of Alumni	
10.	Shri. Dilip Heble : Nominee of Industrialist	
11.	Dr. R. R. Dhakne : Member Coordinator	

The following business were transacted during the meeting:

- Item - 1: To confirm the Minutes of the previous meeting held on 30th April, 2017
The Minutes of the meeting of the IQAC held on 30th April, 2017 was confirmed and signed by the Chairman.
- Item - 2: To give information about the ATR on the resolutions passed in the previous meeting held on 30th April, 2017.

The Member-Secretary gave the following information about the action taken on the resolutions passed in previous meeting:-



Item - 3: To discuss about the feedback received from the various Stakeholders.

Resolution: It was resolved that on the basis of the feedback received from various stakeholders, the necessary actions be initiated for the sustenance and enhancement of the quality by way of incorporating and initiating adequate necessary steps as follows_

Action Taken- As per the resolution the following actions have been initiated in the college functioning_

- i. Teachers have been informed about their evaluation by the Students.
- ii. Concerned Practice Teaching faculty have been informed about the Feedback of Schools and Students.
- iii. The feedback pertaining to other aspects such as organisation of programmes and activities will be taken care of from time to time.

Item - 3: To chalk out the Plan of Action for Quality enhancement for the Academic session 2017-18.

After discussion it was resolved to execute the following Plan of Action during the year 2017-18_

- i To conduct seminar and workshop for the promotion of research activities through RTD (Research Training Drive) especially in connection with procedures of Statistical Analysis, Psychological Parameters and Current developments in Research and Sports Sciences, Technical Aspects of Preparation of Draft of Thesis, etc.
- ii. To establish linkage/collaboration with other organizations for the promotion of research activities.
- iii. To encourage faculties to undertake research projects.
- iv. To provide additional computer/Internet facility to students by way of procuring the required material as well as providing other relevant facilities.
- v. To conduct preparatory workshop for SET/NET examination for PG and other Stake Holders.
- vi. To encourage and help teachers in order to publish research papers/articles, books as well as attend the National, International Conferences and prepare additional resources for teaching learning purpose.
- vii. To provide additional supportive materials and related facilities to the teaching faculty for more effective teaching, learning, evaluation and Research process.
- viii. To give more emphasis on Communication skills and soft skills of the student.
- ix. To conduct training programmes to the students for preparing them to appear before interviews of various international schools.
- x. To implement more effectively Mentor System to solve the problems of slow learners related to practicals, theory and other related questions.
- xi. To encourage the faculty to use the visual aids in the lesson at UG and PG level.

Item - 4: To discuss about the organisation of Seminars, Workshop and faculty development Programmes during the year 2017-18.

After discussion it was resolved to organise the following programmes in addition to the regular programmes._

1. Organisation of workshop on Psychological Aspects and Research Methodology during the academic session.
2. Paper presentation on related topics of Physical Education Sports and Games
3. Participation in Seminars/Conferences/Refresher courses/Orientation courses
3. SET/ NET Preparatory Workshop and examination.
4. Workshop on statistical analysis (SPSS) for Research Scholars and M.P.Ed student.

Item - 5: Any other business with the permission of chair.

As there was no any other business as such, meeting ended with vote of thanks by the Member-Secretary



Member Coordinator



Chairperson



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MINUTES (IQAC)

MEETING HELD ON 14TH October, 2017

The meeting of the IQAC of the college was held on 14th October, 2017 at 12.00 pm. in the IQAC office. The following Members were present:

1.	Dr. G. V. Pargaonkar: Head of the Institution.	
2.	Dr. G. K. Dhokrat : Associate Professor	
3.	Dr. J. M. Hotkar : Assistant Professor	
4.	Dr. N. O. Joshi : Assistant Professor	
5.	Dr. K. J. Maru. : Assistant Professor	
6.	Shri. D. B. Shete : Member of Management	
7.	Smt. N. G. Shinde : Senior Administrative Officer	
8.	Dr. M. M. Gharote : Nominee of Stakeholder	
9.	Dr. V. V. Jadhav : Nominee of Alumni	
10.	Shri. Dilip Heble : Nominee of Industrialist	
11.	Dr. R. R. Dhakne : Member Coordinator	

The following business were transacted during the meeting:

- Item - 1: To confirm the Minutes of the previous meeting held on 4th July, 2017
The Minutes of the meeting of the IQAC held on 4th July, 2017 was confirmed and signed by the Chairman.
- Item - 2: To give information about the ATR on the resolutions passed in the previous meeting held on 4th July, 2017.

The Member-Secretary gave the following information about the action taken on the resolutions passed in previous meeting:-



Item - 3: To chalk out the Plan of Action for Quality enhancement for the

Academic session 2017-18.

It was unanimously decided to execute the following Plan of Action during the year 2017-18

- I. To conduct seminar and workshop for the promotion of research activities through RTD (Research Training Drive) especially in connection with the topics selected by the scholars of the Research Centre, i.e. Psychological Testing and analysis, Various statistical techniques in Research.
- II. To encourage faculties to undertake research projects.
- III. To conduct preparatory workshop for SET/NET examination for PG and other Stake Holders.
- IV. To encourage and help teachers in order to publish research paper/article, books as well as attend the National, International Conferences and prepare additional resources for teaching learning purpose.
- V. To provide additional supportive materials and related facilities to the teaching faculty for more effective teaching, learning, evaluation and Research process.
- VI. To organise communication and soft skill training programme.

Action Taken- As per the resolution the necessary actions are taken as well as in progress.

Item -4: To discuss about the organisation of Seminars, Workshop and faculty development Programmes during the year 2017-18.

It was decided unanimously that the following programmes in addition to the regular Programmes be organised in the academic session

1. Organization of workshops on various Aspects of sports sciences, Research methodology and physiological and psychological parameters during academic session.
2. Paper presentation on related topics of Physical Education Sports and Games and sports sciences.
3. Participation in Seminars/Conferences/Refresher courses/Orientation courses.
4. SET/ NET Preparatory Workshop and examination.
5. Workshop on statistical analysis (SPSS) for Research Scholars and M.P.Ed students.
6. To Conduct State Level Workshop on Research Methodology for M.P.Ed. & Ph.D. Scholar as well as outside researchers by Prof. Dr. D.N. Sansanwal during 7th to 12th May, 2018.
7. To start Diploma/Certificate course in Yoga for Teacher Educators.
8. To start certificate course in Sports Management for Physical Education Teachers.
9. To conduct Work Shops/Orientation courses for past students as well as in service Physical Education. Teachers on information and communication Technology Literacy.
10. To provide training in various sports and games to school children with the help of past students of the institution.

Action Taken- As per the resolution the necessary actions are taken as well as in progress.

Item - 5: To discuss the purchase of new equipment's, materials and psychological inventories.

The Chairman of the committee and the Principal of the College Dr. Pargaonkar told the members that there is urgent need of purchase the updated standard equipment's for labs and also elaborated that as the Ph. D scholars are under taking various psychological studies therefore it is necessary to purchase the required inventories needed for their research studies. He also told that that the institution is keen to provide the remaining necessary development and facilities for the students will be completed in due course of time.

The members expressed their gratitude towards Institution for their support and help for providing necessary facilities for quality enhancement of the college.

Further it was decided that the purchase committee be given responsibility to do the needful and obtain the quotation purchase the necessary equipment's, materials and psychological inventories in due course of time by the help of Institution.

Item - 6: Any other business with the permission of chair.

As there was no any other business as such, meeting ended with vote of thanks by the Member-Secretary



Member Coordinator



Chairperson



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Date :

MINUTES (IQAC)

MEETING HELD ON 8TH January, 2018

The meeting of the IQAC of the college was held on 8th January, 2018 at 12.00 pm. in the IQAC office. The following Members were present:

1.	Dr. G. V. Pargaonkar: Head of the Institution.	
2.	Dr. G. K. Dhokrat : Associate Professor	
3.	Dr. J. M. Hotkar : Assistant Professor	
4.	Dr. N. O. Joshi : Assistant Professor	
5.	Dr. K. J. Maru. : Assistant Professor	
6.	Shri. D. B. Shete : Member of Management	
7.	Smt. N. G. Shinde : Senior Administrative Officer	
8.	Dr. M. M. Gharote : Nominee of Stakeholder	
9.	Dr. V. V. Jadhav : Nominee of Alumni	
10.	Shri. Dilip Heble : Nominee of Industrialist	
11.	Dr. R. R. Dhakne : Member Coordinator	

The following business were transacted during the meeting:

Item - 1: To confirm the Minutes of the previous meeting held on 14th October, 2017.

The Minutes of the meeting of the IQAC held on 14th October, 2017 was confirmed and signed by the Chairman.

Item - 2: To give information about the ATR on the resolutions passed in the previous meeting held on 14th October, 2017.

The member-secretary informed to members that there were no resolutions as such passed in the previous meeting held on 14th October, 2017.



- Item - 3: To discuss the achievements of the placement cell, alumni association and their problems if any.

The Member-Secretary while giving the information about the achievement of Placement Cell informed that till the year our students got 100% placement opportunity, the members were also informed about the achievement of Sports Training Centre and Fitness Centre conducted by Alumni Association. Further it was decided to organise training sessions for the students for preparing them to appear before interviews of various international schools.

The members expressed their satisfaction and appreciated the work done by Alumni.

- Item - 4: To discuss about the analysis of feedback mechanism received by the Stakeholders.

After the discussion it was decided that to revise the earlier procedure adopted for the Obtaining, Analysing, Interpreting and Incorporating the feedback for quality enhancement for the current year by way of obtaining feedback after every semester and the analysis of the same should be discussed periodically and be should be continue throughout the academic session

- Item - 5: To discuss the function of Research Centre of the College.

The Member-Secretary while giving the information about the Research Centre of the College as co-ordinator told that six Scholar have been awarded Ph. D degree in Physical Education of the Mumbai University. The Co-ordinator also informed to the members that sixteen scholars are engaged in their doctoral research studies and also expressed his personal thanks towards Principal for his valuable guidance and constant support for quality improvement of the Research Centre.

The members expressed their satisfaction and appreciated the work being carried out by the Research Centre.

- Item - 6: To discuss about the Annual Prize Distribution Function and Valedictory Function of the college.

After the discussion it was decided to organise the Annual Prize Distribution Function in the month of April for students and other Stakeholders as well as the Valedictory Function should be organise after the of University Examination.

- Item - 7: Any other business with the permission of chair.

As there were no any other business as such, meeting ended with vote of thanks by the Member-Secretary

Member Coordinator

Chairperson



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Date :

MINUTES (IQAC)

MEETING HELD ON 28TH April, 2018

The meeting of the IQAC of the college was held on 28th April, 2018 at 12.00 pm. in the IQAC office. The following Members were present:

1.	Dr. G. V. Pargaonkar: Head of the Institution.	
2.	Dr. G. K. Dhokrat : Associate Professor	
3.	Dr. J. M. Hotkar : Assistant Professor	
4.	Dr. N. O. Joshi : Assistant Professor	
5.	Dr. K. J. Maru. : Assistant Professor	
6.	Shri. D. B. Shete : Member of Management	
7.	Smt. N. G. Shinde : Senior Administrative Officer	
8.	Dr. M. M. Gharote : Nominee of Stakeholder	
9.	Dr. V. V. Jadhav : Nominee of Alumni	
10.	Shri. Dilip Heble : Nominee of Industrialist	
11.	Dr. R. R. Dhakne : Member Coordinator	

The following business were transacted during the meeting:

Item - 1: To confirm the Minutes of the previous meeting held on 8th January, 2018.

The Minutes of the meeting of the IQAC held on 8th January, 2018 was confirmed and signed by the Chairman.

Item - 2: To give information about the ATR on the resolutions passed in the previous meeting held on 8th January, 2018.



The Member-Secretary gave the following information about the action taken on the resolutions passed in previous meeting:-

Item - 3: To discuss the outcome achieved during the year 2017-2018

The Member-Secretary gave the following information about the achievement of the college as per the plan decided in the first meeting of IQAC_

- 1 The college has conducted the following programmes for the promotion of research activities :
 - i. Six days preparatory workshop on state eligibility test (SET) was conducted during November, 7-12, 2017. All the PG students and faculty of the college participated in the same
 - ii. The college has introduced a new Continuous Innovative Programme for the pursuit of excellence in Research Activities by way of starting Research Training Drive (RTD) with a vision, mission and preparing long term planning including about 16 action programmes (VII programme have been completed till date). For the said RTD programme the college has selected a few research scholars having potential (approximately 50) including faculty, Masters, M.Phil and Ph.D. scholars.
- 2 At present sixteen Scholars perusing their Doctoral Study.
- 3 The necessary additional computers as well as additional space & facilities have been provided by the institution.
- 4 All the M.P.Ed. (Part-I & II) attended International Conference on Yogic Therapy- A Traditional approach organized on 17th January, 2018, by Lonavla Yoga Institute, Lonavala
- 5 The college has planned and implemented the following various activities for improving the English speaking skills of the students-
 - i Formation of groups by including 2-3 students having command over the language and communication skills through Mentor System.
 - ii By giving important tips of communication skills, at least once in a week through the English teaching method teachers of the college.
 - iii By observing strictly 'every Thursday as English speaking day' by way of providing necessary observation/supervision/monitoring, of the faculty and non-teaching staff members.
 - iv By organizing Group Discussion (GD), Sports Quiz Competitions among the Houses.
7.
 - i. Two scholars of the Research Centre Have been awarded Ph. D Degree in Physical Education of Mumbai University.
 - ii. Three alumni passed SET Examination.
8. The University Examination Result current academic session of B.P.Ed .and M.P.Ed Programme was 100%.

The Member-Secretary also gave following information about the Participation and Organisation of community based activities conducted by the college_

- International Marathon, Mumbai- On Jan.,15th, 2018
- District Sports Officer, District level Gymnastic Inter-school competitions - On Sept.,24th-26th,2018
- University of Mumbai- Inter-Collegiate Gymnastics & Mallkhamb competition- On Dec.,12th,2017
- Mumbai All India Gymnastics Mayor Trophy- On Dec.13th-14th,2017
- Indian Education Society, Inter-school Gymnastics competition- On March 3rd,2018
- Six students & one faculty worked as officials for conducting Suryanamaskar Inter-school competition organized by Suvidhyalaya, Borivli, Mumbai(W.) on 22nd July,2017.
- Eight students and one faculty conducted district level inter school sports competitions of physically handicapped children, organised by Sadhana Vidyalaya for Deaf, Mumbai on 14th November,2017
- All the students and faculty participated in the organisation of All India level Kabaddi competition conducted on behalf of the Govt. of Maharashtra, on Jan., 4-8, 2018 at the college ground. The students have also presented cultural activities including Lezium, Zanj and Folk Dances on the occasion of Inaugural and closing function of the event.
- Organisation of Inter school competitions of Lezium.
- Organisation of interschool Hind Trophy competition in Kabaddi, Kho-Kho and Langadi during the month of December.

The members expressed their satisfaction and appreciated the entire team for the work being carried out by the college.

Item - 4: To discuss about the feedback received from the various Stakeholders.

The members discussed the feedback obtained from the various Stakeholders viz. Students, Alumni, Practice Teaching Schools and Parents which was analysed, interpreted by the concern faculty in depth.

After discussion it was resolved that on the basis of the feedback, the necessary actions be initiated for the sustenance and enhancement of the quality by way of incorporating and implementing adequate steps

Item - 5: To consider the Annual Report of the College for the year 2017-2018

The Annual Report of the College functions during the academic session 2011-12 was discussed and finalised.

Item - 6: To discuss about the Annual Plan and the entrance exam for the next Academic Year

The committee after discussion and on the basis of feedback received from the various stakeholders, prepared the Annual Plan for the next academic session

i.e. 2018-19, as well as discussed about the work distribution for upcoming CET exam to be conducted by the Government of Maharashtra.

Item - 7: Any other business with the permission of chair.

As there were no any other business as such, meeting ended with vote of thanks by the Member-Secretary.



Member Coordinator



Chairperson